

Mentoring Across Borders: Training Day Agenda

Online

19 September 2023

10:00-16:00

Zoom link: <https://us02web.zoom.us/j/88202690657>

Meeting passcode: 630671

AGENDA

Friday, 19 September 2023, 10:00-16:00 CEST

Time	Session	Objectives
10:00 - 10:10	Welcoming of participants	
10:10 - 10:20	The MAB project & methodology at a glance	-Gain an understanding of the core principles of the project -Learn about the partnership, tools, and outputs of the project -Understand the main aims and goals of the project
10:20 - 10:30	Mentoring hubs - Key features	-Understand the ideal features/profile of Mentoring Hubs -Outline the role within the project
10:30 - 10:40	Questions and Answers	
10:40 - 11:10	Mentoring hub procedure	-First steps to do for mentoring hubs -The terms and conditions explained -Disclaimer of responsibility -To-dos for mentoring hubs up to mentor training
11:10 - 11:20	Questions and Answers	
11:20 - 11:35	Break	
11:35 - 12:05	Mentoring hub procedure continued	-To-dos for mentoring hubs following the training of mentors: -Mentor-Mentee matching, evaluation and interim mentoring reports
12:05 - 12:15	Questions and Answers	
12:15 - 13:15	Lunch break	
13:15 - 13:45	MAB Platform demonstration	-Understand how mentoring hubs interact with the MAB platform -Key tasks for mentoring hubs within the platform



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13:45 - 14:00	Questions and Answers	
14:00 - 14:15	Mentoring process remarks	-Reasons to create a new match -Finding new mentors/mentees -Motivating mentors -The platform usage
14:15 - 14:25	Questions and Answers	
14:25 - 15:00	Guidelines for implementing	-Establishing a match - The Criteria -Attracting new mentors and mentees -Managing the process
15:00 - 15:15	Implementation: Challenges and experiences	-Participants are encouraged to share their experiences and knowledge on the guidelines for implementation discussed prior, in small break out groups
15:15 - 15:25	Break out rooms - feedback	
15:25 - 15:40	Break	
15:40 - 15:45	Linking with the wider MAB team - support offered and role of ENGOS	
15:45 - 15:55	Mentor training - outlined	-Brief outline and explanation of the training to be delivered to mentors, by hubs.
15:55 - 16:00	Questions, discussion, and closing of the meeting	